



Job Description

Job Title: Deputy Raising Standards Lead

Salary: £1,500 per annum

Reports to: Assistant Headteacher / Raising Standards Lead (RSL)

Liaison with: Heads of Year (HOYs), Pastoral Managers (PMs), SENDCo, Curriculum Team Leaders (CTLs)

Core Purpose

▼ To raise the attainment and progress of KS3 / Year 10.

Key Roles and Responsibilities

- ▼ Frequently review data on all KS3/Year 10 students and identify the key marginal students. Review their progress alongside the RSL and HOYs.
- ▼ Review completion of curriculum content covered, track progress, completion and how gaps will be addressed.
- ▼ Co-ordinate the Whole School Intervention/Catch up programme for KS3/Year 10.
- ▼ Regularly review students timetabled provision – identify areas of concern.
- ▼ Co-ordinate parent meetings for identified students and meet with parents where appropriate.
- ▼ Co-ordinate with HOY facilitating pastoral intervention and support.
- ▼ Support RSL in the training and supporting staff on effective intervention strategies and effective use of data.
- ▼ Develop a bank of best practice interventions for staff to use.
- ▼ Oversight and co-ordination of students who are not P8 compliant and those referred to Link 4.
- ▼ Support the RSL in CTL target setting meetings, providing relevant data to ensure the right targets and interventions are actioned and feedback on individual students who are key to overall achievement targets.
- ▼ Use assemblies to motivate students in KS3/Year 10, incentivising their efforts.
- ▼ Monitor 'in school variation' at subject and class teacher level, working with CTL and RSL to identify areas for concern and interventions/support required. Instigate the implementation of intervention/support and monitor for impact.
- ▼ Monitor where group performance is below expectations. Liaise with RSL and SENDCo to ensure all students make progress.
- ▼ (Year 10 only) Organise KS4 Information and Parents' evenings.
- ▼ To undertake all duties as outlined on the job description for your substantive role, and any other duties as reasonably required by the Headteacher, to ensure the efficient and effective operation of the School.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. This job description is current at the date of appointment but will be reviewed on an annual basis and, following consultation with you, may be changed to reflect or anticipate changes in the job requirements which are commensurate with the job title and grade.

