



REF NO: POL017

Cover Teachers

Including up to 0.3FTE Teaching Timetable
Salary: £22,394 per annum

Closing Date | 9.00am Thursday 24th June 2021

Headteacher | Mark Everett

Executive Headteacher | Richard Baker

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Job Description



We are seeking to appoint two passionate teachers to cover lessons across all subject areas within the School, as well as working within the department for your subject specialism, teaching up to a 0.3FTE timetable.

The successful candidate will:

- ✔ Hold Qualified Teacher Status (QTS).
- ✔ Be a committed and effective teacher, with the ability to teach lessons as directed and planned by class teachers in all subject areas across Key Stage 3 and 4.
- ✔ Have the ability to raise attainment, innovating in the classroom to inspire and motivate students.
- ✔ Have high standards and strong classroom management skills.
- ✔ Have a strong commitment to facilitate our extensive extra-curricular programme for students.

Main Duties and Responsibilities

- ✔ Under the reasonable direction of the Headteacher, carry out the professional duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document (STPCD).
- ✔ To implement and deliver lessons to students as directed and planned by class teachers, differentiating activities for students as required, and to support a designated curriculum area as appropriate.
- ✔ To monitor and support the overall progress and development of students in the course of undertaking the role of Cover Teacher.
- ✔ To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.
- ✔ To contribute to raising standards of student attainment.
- ✔ To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth.
- ✔ To maintain discipline in accordance with the school's procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.
- ✔ Being very flexible in approach and adapting to suit the needs of the school and its students.
- ✔ To attend staff meetings and Trust-based INSET as required.
- ✔ The post holder is responsible for his/her own self-development on a continuous basis, undertaking any training/professional development as appropriate.
- ✔ To be aware of and work in accordance with the Trust's child protection policies and procedures, in order to safeguard and promote the welfare of children and young people, and to raise any concerns relating to such procedures that may be noted during the course of duty.
- ✔ To remain aware of and work in accordance with all relevant Trust working practices, policies and procedures.
- ✔ To be aware of and adhere to applicable rules, regulations, legislation and procedures including the Trust's Equal Opportunities Policy and Code of Conduct, Disciplinary and Grievance Policies and national legislation (including Health and Safety and Data Protection).
- ✔ To maintain at all times the utmost confidentiality with regard to all reports, records, personal data relating to staff and students and other information of a sensitive or confidential nature acquired in the course of undertaking duties for the Trust, with due regard to General Data Protection Regulations.
- ✔ To undertake any other duties as reasonably required by the Headteacher, to ensure the efficient and effective operation of the School.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. This job description is current at the date of appointment but will be reviewed on an annual basis and, following consultation with you, may be changed to reflect or anticipate changes in the job requirements which are commensurate with the job title and grade.

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Person Specification

Criteria	Essential	Desirable
Qualifications & Experience	<ul style="list-style-type: none"> ▼ Degree or equivalent qualification ▼ Qualified teacher status ▼ Experience of teaching at Key Stage 3 and 4 	<ul style="list-style-type: none"> ▼ Post graduate qualification / Masters Degree ▼ Experience as an exam marker for GCSE or A-Level
Knowledge & Skills	<ul style="list-style-type: none"> ▼ Excellent ICT skills ▼ High level of oral and written communication skills ▼ To be student focused in all regards ▼ Flexible and adaptable to be able to cover lessons across all subject areas 	<ul style="list-style-type: none"> ▼ Knowledge and understanding of national and examination curricular requirements across one or more subject areas ▼ Evidence of classroom curriculum materials which you have developed ▼ Knowledge of current education and professional developments and an understanding of their application in a whole school context
Personal Qualities	<ul style="list-style-type: none"> ▼ A strong commitment to safeguarding children and young people; full awareness and knowledge of current national legislation for safeguarding and child protection ▼ To believe in the importance of team work and a collaborative approach, to be able to contribute effectively to a team and build supportive working relationships with colleagues ▼ Demonstrates a versatile approach to teaching strategies and a willingness to initiate curriculum innovation, with the ability to impact positively on all students, to enthuse and create a love of learning ▼ A commitment to pastoral tutoring and sensitivity to students' needs ▼ A desire to play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow in this example ▼ A commitment to facilitate extracurricular provision 	

